

SPECIAL BOARD MEETING NOTICE AND AGENDA

EL RANCHO UNIFIED SCHOOL DISTRICT
Special Meeting of the Board of Education
Conducting the District's Business in Public

ERUSD Conference Room (Student Services Building)
9333 Loch Lomond Drive
Pico Rivera, CA 90660

June 28, 2012
Closed Session – 5:00 p.m.
Open Session – 7:00 p.m.

Persons in the audience during the meeting of the Board of Education are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Board Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

AGENDA

1. CALL TO ORDER

The meeting was called to order by _____, President, at _____ p.m.

1.1 ROLL CALL – Members of the Board of Education

Dr. Joseph Rivera, President
Delia Alvidrez, Vice President
Rita Jo Ramirez, Clerk
Rachel Canchola, Member
Alfred Renteria, Jr., Member

1.2 ROLL CALL – Members of the Administrative Cabinet

Dr. Myrna Rivera Coté, Superintendent
Susanna Contreras-Smith, Assistant Superintendent, Educational Services
John Lopez, Assistant Superintendent, Human Resources
Dr. Christopher Gutierrez-Lohrman, Director, Student Services
Pearl Iizuka, Consultant, Business Services

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION

Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.

- 4.1 Student Discipline (Pursuant to Education Code § 35146; § 48918 (c))
Student No. 22-2011/2012
- 4.2 Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: John Lopez, Assistant Superintendent, Human Resources; Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees
- 4.3 Public Employment Discipline/Dismissal/Release/Complaint
- 4.4 Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation (Pursuant to subdivision (b) of Government Code §54956.9)
(One Case)
- 4.5 Public Employee Appointment/Employment (Pursuant to Government Code §54957)
Certificated Personnel Register No. 14-2011/2012
Classified Personnel Register No. 15-2011/2012

5. RECONVENE IN OPEN SESSION – 7:00 p.m.

5.1 PLEDGE OF ALLEGIANCE

RECORDER Sandy Watkins
INTERPRETER Herlinda Acevedo
VISITORS Register No. 21-2011/2012

6. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

7. ADOPTION OF AGENDA

Recommendation is made that the Agenda be adopted as submitted.
(Reference pages 1-14)

M _____ S _____ Vote _____

8. INFORMATION ITEMS

Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.

8.1 Summary presentation for the refunding of General Obligation Bond Funds by Lalo Trujillo, Caldwell Flores Winters, Inc.

(Reference page 15)

8.2 2012-2013 Budget Presentation by Laura Castillo, Director of Fiscal Services.

(Reference page 16)

9. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

HEARING SESSION: (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only.** Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.

M _____ S _____

9.1 SUPERINTENDENT'S OFFICE

None

9.2 DIVISION OF STUDENT SERVICES

None

9.3 DIVISION OF EDUCATIONAL SERVICES

A. Approve contract between El Rancho Unified School District and Adrylan Communications, Inc., for access to the Educator's Assessment Data Management System (EADMS) for the 2012-2013 school year, effective July 1, 2012 through June 30, 2013. Total expenditure of \$138,564.89 will be paid at the beginning of the contract period, as stipulated in the contract, and is payable from Title I Funds (50%), EIA/SCE Funds (45%) and Title III Funds (5%).

(Reference pages 17-22)

B. Approve the submission of the 2012-2013 Title I Schoolwide Program (SWP) Plan for the following schools: Burke Middle, North Park Middle, Rivera Middle and El Rancho High School.

(Reference page 23)

9.4 DIVISION OF BUSINESS SERVICES

A. Approve annual authorization for the Los Angeles County Office of Education to make appropriation transfers necessary at the close of school year 2011-2012, to permit payment of obligations of the District incurred during such school year, including the identification of the sources of funds.

(Reference page 24)

B. Adopt the proposed budget for 2012-2013.

(Reference page 25)

C. Adopt Resolution No. 36-2011/2012 approving the closure of Fund 35, County School Facilities and transfer any remaining funds to the General Fund.

(Reference pages 26-27)

D. Approve public disclosure of 2012-2013 collective bargaining agreement between the El Rancho Unified School District Board of Education and the California School Employees Association (CSEA), Chapter #107, as mandated by Assembly Bill 1200.

(Reference pages 28-49)

E. Approve public disclosure of 2012-2013 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators/Supervisors Association (ERASA), as mandated by Assembly Bill 1200.

(Reference pages 50-71)

9.4 DIVISION OF BUSINESS SERVICES

- F. Approve public disclosure of 2012-2013 proposed collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers (ERFT), as mandated by Assembly Bill 1200.
(Reference pages 72-93)

9.5 DIVISION OF HUMAN RESOURCES

- A. Approve the School Calendar for the El Rancho Unified School District for the 2012-2013 school year.
(Reference pages 94-95)
- B. Approve the trimester calendar for Ruben Salazar Continuation High School for the 2012-2013 school year.
(Reference pages 96-97)
- C. Approve Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the California School Employees Association (CSEA) in order to meet the District's fiscal requirements for the 2012-2013 and 2013-2014 school years.
(Reference pages 98-101)
- D. Approve Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT) in order to meet the District's fiscal requirements for the 2012-2013 and 2013-2014 school years.
(Reference pages 102-105)
- E. Approve Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the El Rancho Administrators and Supervisors Association (ERASA) in order to meet the District's fiscal requirements for the 2012-2013 and 2013-2014 school years.
(Reference pages 106-108)

9.5 DIVISION OF HUMAN RESOURCES

F. Approve Certificated Personnel Register No. 14-2011/2012
(Reference pages 109-131)

1. Authorization of Employment:

a. Elementary Principal (3)

Funding Source: District General Funds

Eff: 7/1/12

_____ - Durfee Elementary

_____ - Magee Elementary

_____ - Rivera Elementary

b. School Psychologists (2) – Probationary – Student Services

Funding Source: Federal and State Special Education Funds

Eff: 8/16/12

Gluck, Victoria

Ward, Deborah

c. Substitute Teachers (24) – Districtwide

Funding Source: District General Funds

Eff: 7/1/12

Afan, Kristina

Alday, Susan

Arias, Rebecca

Blandio, Paul

De La Cruz, Monica

Fernandez, Jessica

Ferrara, Gaspare

Fierro, Antoinette

Gonzalez, Nickolas

Gowen, Andrea

Gurrola, Cynthia

Herring, Gary

Holt-Surmon, Stephanie

Mendoza, Juan Carlos

Morales, Dennis

Murillo-Garcia, Vera

Palomino, Jennifer

Quirarte, Selena

Ramirez, Mark R.

Valadez, Patricia

Vargas, Ana Lilia

Vasquez, Elizabeth

Weaver-Kreimann, Trisha

Williams, Jamaal

9.5 DIVISION OF HUMAN RESOURCES

2. Authorization & Ratification of Summer School Employment:
 - a. Special Education Teachers – Student Services (4)
Funding Source: Federal and State Special Education Funds
Eff: 6/18/12 – 7/13/12
Primary Special Education Teachers:
Morales, Crystal
Vega, Paulina
General Education Teachers:
Stinson, Sharon
Veach, Annette
 - b. Adult School Teachers – Adult School (2)
Funding Source: Adult School General Fund
Eff: 7/2/12 – 7/26/12
Johnson, Felicity
Noriega, Karen
 - c. Adult School Counselor – Adult School (1)
Funding Source: Adult School General Fund
Eff: 6/20/12 – 6/29/12
Silva, Patrick
 - d. Secondary Teachers – El Rancho High School (3)
Funding Source: District General Funds
Eff: 6/18/12 – 7/20/12
Flores, Veronica
Rodriguez, Raqueal
Valle, Colleen
 - e. Substitute Teachers – El Rancho High School (5)
Funding Source: District General Funds
Eff: 6/18/12 – 7/20/12
Alcaraz, Tania
Cordero, Reginald
Guzman-Jurado, Laura
Thomas, Mridula
Villanueva, Soledad
 - f. Amend Special Education Teacher – Learning Center/Obregon (3) (4)
Funding Source: Title I
Eff: 6/18/12 – 7/12/12
Bielejeski, Kimberly
Casillas, Lupita
Perez, Lavelle
Villalobos, Rachel

9.5 DIVISION OF HUMAN RESOURCES

3. Authorization of Request for Resignation:
 - a. Certificated Administrator (2)
Eff: 7/1/12
Lopez, John – Asst. Superintendent, Human Resources
Eff: 7/1/12
Ramirez Jr., Rodolfo – Magee Elementary
 - b. Certificated Teachers (2)
Eff: 6/8/12
Valdez, Rosemarie – Adult School
Eff: 6/15/12
Hartman, Theodore – El Rancho High

4. Authorization of Early Retirement:
 - a. Superintendent of Schools (1)
Eff: 8/1/12
Rivera Coté, Ed.D., Myrna

5. Authorization of Retirement:
 - a. Certificated Teachers (1)
Eff: 6/7/12
Abarca, Margaret – Adult School

6. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:
HUMAN RESOURCES:
 - a. Supplemental Pay Assignment:
Certificated Staff Members (2) – Rivera Middle
Total Expenditure: \$2,447.56
Eff: 2/1/12 – 6/13/12
Olvea, Guillermo (Annual)
Rodriguez, Sylvia (Newspaper)
 - b. Supplemental Pay Assignment:
Certificated Staff Member (1) – El Rancho High
Total Expenditure: \$2,453.34
Eff: 4/16/12 – 5/31/12
Alvarado, Joseph (Trainer)

9.5 DIVISION OF HUMAN RESOURCES

7. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments for Summer School 2012:

HUMAN RESOURCES:

a. Per Diem Assignment:

Certificated Staff Member (1) – ERFT

Total Expenditure: \$10,685.14

Funding Source: ERFT

Eff: 7/16/12 – 8/17/12

Tamayo, Richard

STUDENT SERVICES:

b. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1) – Student Services

Total Expenditure: \$3,458.13

Funding Source: Independent Study/Home Teaching Account

Eff: 6/18/12 – 7/13/12

Perez, Lavelle

EDUCATIONAL SERVICES:

c. Extra-Duty, Extra-Pay Assignment:

Administrators (6)

Certificated Staff Members (26)

Total Expenditure Not to Exceed: \$9,461.29

Funding Source: Title I Set Aside Funds – PI LEA Professional Development

Eff: 7/19/12

Administrators:

Alvarez, Cynthia/North Ranchito Elementary

Alvidrez, Andrew/Rivera Middle

Baskett, Ruth/Categorical Programs

Castañon, Gisela/Birney Elementary

Cochran, Dean/Rio Vista Elementary

Fuentes, Roxane/Valencia Elementary

Teachers:

Aguirre, Rachel/Birney Elementary

Alonso, Janet/Rio Vista

Carreon, Lilia/Categorical Programs

Cochran, Charlotte/North Ranchito Elementary

Covarrubias, Cesar/Rivera Middle

Gallegos, Sandra/Rivera Elementary

Garcia, Rachel/Categorical Programs

Hernandez, Monica/South Ranchito Elementary

Hidalgo, Veronica/Magee Elementary

Ibarra, Virginia/South Ranchito Elementary

Jimenez, Pablo/South Ranchito Elementary

Knapp, Dean/Magee Elementary

9.5 DIVISION OF HUMAN RESOURCES

Lopez, Margarita/Rivera Elementary
Lopez, Rita/Birney Elementary
Mackay, Renee/Valencia Elementary
Martinez, Diane/Magee Elementary
McLaughlin, Holly/Rio Vista Elementary
Olvera, Ann Marie/Durfee Elementary
Ortiz, Lillian/North Ranchito Elementary
Pantoja, Alejandra/Categorical Programs
Sermeno, David/Durfee Elementary
Sethman, Mikki/Durfee Elementary
Torres, Lourdes/Rivera Elementary
Valencia-Haro, Laura/Birney Elementary
Weaver, Kerrie/Rio Vista Elementary
Young Hoffman, Sara/Student Services

- d. Per Diem Assignment
Certificated Staff Member (1)
Total Expenditure Not to Exceed: \$4,875.60
Funding Source: Title I and Title II Funds
Eff: 7/9/12 – 8/3/12
Baskett, Ruth

G. Approve Classified Personnel Register No. 15-2011/2012
(Reference pages 132-153)

1. Authorization & Ratification of Out-of-Category Employment:
 - a. Instructional Aide R.S.P. (1) – Student Services
Payable at: \$2,185.62/month
Funding Source: Federal and State Special Education Funds
Eff: 5/1/12 – 6/13/12
Enriquez, Irene
2. Authorization of Out-of-Category Employment for the 2012-2013 School Year:
 - a. Senior Warehouse Worker (1) – Purchasing
Payable at: \$3,827.00/month
Funding Source: District General Funds
Eff: 7/1/12 – 6/30/13
Perez, Joe
 - b. Warehouse Worker (1) – Purchasing
Payable at: \$3,083.00/month
Funding Source: District General Funds
Eff: 7/1/12 – 7/31/12
Navarro, Alan

9.5 DIVISION OF HUMAN RESOURCES

3. Authorization of Substitute Employment for 2012-2013 school year:
 - a. Custodian Substitute (1) – M & O
Payable at: \$14.71/hour
Funding Source: District General Funds
Eff: 7/1/12
Espinoza, Mark A.
 - b. Substitute Instructional Aide (6) – Human Resources
Payable at: \$12.51/hr.
Funding Source: District General Funds
Eff: 8/22/12
Orona, Ramona
Diaz, Sharon
Duffey, Rosalva
Alonzo, Rita
Gomez, Alicia
Estrada, Cecilia

4. Authorization & Ratification of Summer Employment:
 - a. Health Clerk (1) – Student Services
Funding Source: Federal and State Special Education Funds
Eff: 6/18/12 – 7/13/12
Perez, Cecilia
 - b. Behavior Technician (1) – Student Services
Funding Source: Federal and State Special Education Funds
Eff: 6/18/12 – 7/13/12
Moreno, Jeffrey E.
 - c. Cafeteria Manager III (1) – Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Lopez, Jane
 - d. Cafeteria Manager I (2) – Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Alba, Lisa
Avila, Liza
 - e. Cook/Baker (1) – Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Chavez, Adrianne
 - f. Cafeteria Helper II (1) – Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Garcia, Rosalinda

9.5 DIVISION OF HUMAN RESOURCES

- g. Cafeteria Helper I (4) – Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Escareno, Pamela
Garcia, Rebecca
Garcia, Carmen
Reyes, Ana
 - h. Substitute Cafeteria Manager I (2) – Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Dominguez, Laurie
Renteria, Margaret
 - i. Substitute Cook/Baker (1) – Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Bermudez, Susana
 - j. Substitute Cafeteria Helper I (2) - Food Services
Funding Source: Food Services
Eff: 6/18/12 – 8/1/12
Farias, Maria
Sanchez, Carmen
 - k. Special Education Instructional Aide Substitutes (5) – Student Services
Funding Source: Federal and State Special Education Funds
Eff: 6/14/12 – 6/22/12
Aguilar, Alicia
Butt, Jacqueline
Gaxiola, Alicia
Ruiz, Laura
Silvas, James
5. Authorization & Ratification of Unclassified Employment:
- a. Intern Psychologist (1) – Student Services
Payable at: \$25.00 hr.
Funding Source: Federal and State Special Education Funds
Eff: 6/18/12 – 7/13/12
Persico, Christina
6. Authorization of Request for Leave under the Family Medical Leave Act (FMLA):
- a. Locker Room Attendant (1) – El Rancho High School
Eff: 6/25/12 – 7/20/12
Celiz, Maria

9.5 DIVISION OF HUMAN RESOURCES

- 7. Authorization & Ratification of Early Retirement:
 - a. Lead Library Media Technician (1) – Burke Middle
Eff: 6/30/12
Ortega, Christine
 - b. Instructional Aide S.D.L. (1) – Student Services
Eff: 6/15/12
Castillo, Maria Guadalupe
 - c. Instructional Aide S.H. (1) – Student Services
Eff: 6/14/12
Castro, Corinne Louise

10. CONSENT AGENDA VOTE

M _____ S _____ Vote _____

11. NEW BUSINESS – ACTION ITEMS

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

11.1 SUPERINTENDENT’S OFFICE

None

11.2 DIVISION OF STUDENT SERVICES

- A. Approve Student Expulsion: Student #22-2011/2012
(Reference pages 154-166)

M _____ S _____ Vote _____

11.3 DIVISION OF EDUCATIONAL SERVICES

None

11.4 DIVISION OF BUSINESS SERVICES

None

11.5 DIVISION OF HUMAN RESOURCES

None

12. ADJOURNMENT

M_____S_____Vote_____

REASONABLE ACCOMMODATIONS: Any individual with a disability who requires reasonable accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent's Office at 9333 Loch Lomond Drive, Pico Rivera, CA 90660. Phone number (562) 801-5199; fax number (562) 949-2821.

FUTURE BOARD MEETINGS

Thursday, July 26, 2012 Regular Public Meeting (7:00 p.m. Open Session) at City Hall.
Thursday, August 23, 2012 Regular Public Meeting (7:00 p.m. Open Session) at City Hall.

A copy of the Board Meeting Agenda is posted on the District's website, www.erusd.org. Written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Office or at the Board Meeting.